

Remote examinations in the spring semester 2020

1 Proctoring for written remote exams

As is customary for written examinations conducted on site, the examination is also supervised (= proctoring) for remote examinations. The UAS Grisons conducts this proctoring analogue to other universities in Switzerland via the video conference system (Webex or Zoom). To enable supervision, you will be connected to the video conferencing system via camera and microphone during the written exam.

2 Proof of identification

As in the case of written tests conducted on site, your identification will be checked also in remote exams. You should therefore have an official identity card or passport ready for the tests.

3 Preparation for the remote examinations

Make sure that you have the following infrastructure:

- Laptop (power supply unit connected; batteries sufficiently charged)
- Camera, microphone and speakers for participating in the videoconference (if your laptop is not already equipped with a camera, microphone and speakers, you can also use external devices such as your mobile phone)
- stable internet connection

Check the following devices:

- external keyboard
- external monitor

Ensure that you have the following infrastructure/equipment/material for remote paper-based written exams:

- Matt white paper and legible pens (black or blue ballpoint pen) for writing the exam
- Scanner/mobile phone to scan/photograph your examination sheets.

4 Information about the exams

Information about the exams can be found on Moodle. In the central Moodle course of the study programme you will find information on the module final examinations (examination schedule, contact persons, etc.). The specific information on a single module final examination of a module, e.g. the URL to the video conference room, is provided in the Moodle course of the module.

5 Test runs

Information on simulations/samples for written and oral remote examinations can be obtained from the Student Assistant.

6 Notes

We would like to draw your attention once again to the declaration of independence as well as the consent to admission. The link to the form was sent to you with the communication of the examination schedule.

We would also like to draw your attention to the checklists available in the course virtual FH Graubünden on Moodle for the course of the written and oral on-site examinations.

- Checklist written and oral remote examinations:
<https://moodle.fhgr.ch/course/view.php?id=6897#section-8>