

Information Prorectorate 01.2021

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Issuing authority: Prorectorate
Scope: University of Applied Sciences
Classification: Not classified
Version: V01.00
Issuing date: 09.02.2021
Distribution: Employees, assistant lecturers, students

Change Control

Version	Change	Autor	Date
X00.10	Created	Studer Martin	07.02.2021
V01.00	Version	Studer Martin	09.02.2021

Approved by	Date
Prorector	09.02.2021

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1 Autumn semester 2020

1.1 Deleting recordings from teaching of the autumn semester

According to the [guideline Videostreaming/Video Recording](#) (Moodle login required), Art. 9 Period of use, video recordings are available to the participants of the course until the end of the attendance period (week 02). They are deleted at the latest at the end of the final module examination weeks (week 06).

1.2 Recordings of examinations

The following regulations apply to the handling of recordings of oral or written examinations:

- The recording is available to the teacher solely for the purpose of assessment. The recording will not be made available to any other person.
- In the event of a complaint or objection, the recording is also available to an expert, the Director of Studies, the members of the Complaints Committee and the responsible administrators.
- The recordings are deleted after expiry of the complaint period or after termination of the procedure.

With regard to the time of deletion, the following regulations concerning the inspection of examinations must be observed. Since the deadline for complaints/appeals expires 10 days after the examination has been inspected and the examination is inspected by mid-April at the latest, the recordings can be deleted by the end of April at the latest. In case of objections/complaints, the records relevant for the processing of the case will be stored in the complaint files.

1.3 Examination access

In view of the epidemiological situation, the UAS Grisons has decided to conduct the examination review in two stages:

- Failed modules: In the first stage, students can inspect the transcripts of failed modules upon request. The inspection takes place online.
- Passed modules: In a second stage (by mid-April at the latest), students can apply to view the transcripts of modules they have passed. The inspection takes place on site as specified by the Director of Studies. The exact time window will be communicated by the respective degree programme.

Students will be informed about the details of exam inspection by their Director of Studies.

Administration of justice/deadlines

Despite the staging, students have the usual legal means at their disposal:

- In the event of failure, students may lodge an appeal within ten days of being notified in writing in accordance with the Framework Regulations for the Study and Examination Regulations or the Study and Examination Regulations for Bachelor's/Consecutive Master's degrees ([Link to regulations: Reglemente- FH Graubünden](#)).
- Complaints against the assessment of performance records of modules can be submitted within ten days of the inspection.

Due to the staging, the inspection of examinations for passed modules is postponed, but the possibility of lodging an objection nevertheless remains.

2 Spring semester 2021

2.1 Waiver of external language examinations in the spring semester 2021

Compulsory external language examinations were already replaced by internal language examinations in the spring semester 2020 because the examination centres were unable to conduct the examinations. The decision to dispense with compulsory external language examinations had to be taken in the middle of the spring semester 2020, at a time when some of the students had already registered for and paid the external language examinations.

In order to ensure planning security at an early stage, the UAS Grisons has therefore decided to replace the compulsory external language examinations scheduled for the spring semester with internal language examinations. This will ensure that the language examinations are conducted in an orderly manner, as the internal language examinations can be conducted both on-site and as remote examinations (online).

Do not register for external language examinations. If you have already registered for external language examinations, deregister from these language examinations. If you have problems with the refund of registration fees, contact notfall@fhgr.ch.

The following applies to the language courses of the spring semester 2021:

- In all language courses or modules, there will be compulsory internal examinations or certificates of achievement for all students, which enable a proper completion of the respective language course and on the basis of which a grade can be awarded for the spring semester 2021.
- The teachers will inform the students at the beginning of the semester about the planned type, duration and period of the assessments.
- The assessment of the language courses or modules is based on the internal performance records.

Students who would also like to take an external examination to obtain an official language certificate (Cambridge, DELE, DELF/DALF etc.) can of course do so. If the grade of the external certificate is better than that of the internal examination according to the official UAS Grisons conversion table, it can be replaced subsequently instead of the internal grade. With this we would like to accommodate to all those of you who are aiming for an official language certificate. The deadline for submitting the external grade is 31.08.2021 for students who complete their studies in the spring semester of 2021. For students continuing their studies in the autumn semester 2021, the deadline is 31.12.2021. Submissions after this date cannot be considered.

2.2 Student supporters

Student supporters will again support the teachers and fellow students in distance learning during the spring semester 2021. The BLC/Prorectorate newsletter will provide information on the list of student supporters and their assignments before the start of the semester.

2.3 Recording of classes

The recording of classes will be continued in the spring semester 2021 in the same way as in the autumn semester 2020. Regarding the recording of classes, the same regulations apply as in the autumn semester.

The details can be found here: Information Prorectorate 01.2021 - Recording of teaching (FS21) (separate document)

2.4 Remotely suitable assessments in the spring semester

At its meeting on 11.02.2021, the Executive Board of the UAS Grisons decided that all assessments must be remote-enabled in the spring semester of 2021. The early determination of remotely suitable assessments gives students and teachers planning security: the type of examination (written examination, oral examination/presentation or written paper), examination modality and aids as well as the form of the examinations are already determined at the beginning of the semester and are communicated to the students via the module description or the semester information.

Teaching will be conducted in distance learning mode until Easter. Accordingly, assessments will also be carried out online. In justified cases, on-site examinations can be requested from the Prorector. How teaching and examinations will be conducted from Easter onwards, on site, hybrid or distance learning, will be announced in good time.

2.5 Regulations for Studies and Examinations in Special and Extraordinary Situations

We would like to refer you to the Regulations for Study and Examination in Special and Extraordinary Situations, which are valid for the spring semester 2021. In contrast to the regulations of the same name for the autumn semester 2020, failed modules will no longer be cancelled in the spring semester 2021 with regard to the number of repetition options.