

# Information Prorektorat 01.2021 - Recordings

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## Table of Contents

1	Situation.....	3
2	Handling recordings.....	3
3	Declaration of consent.....	3
4	Note.....	4

## 1 Situation

The UAS Grisons recorded teaching in the autumn semester 2020 and made it available to students. The recording pursues the following goals:

- Students who are unable to attend due to compulsory absences (military services, etc.) should be supported.
- Students who have taken part in the lessons are to be supported in the follow-up.
- Students who have attended classes can use the recordings for exam preparation.
- Students for whom streaming does not work due to insufficient infrastructure can use the recordings.
- Students who cannot attend classes synchronously due to overlapping modules, for example due to repeating modules, are supported.

The experience from the autumn semester 2020 was positive, the offer was appreciated by the students. The recordings were used in particular for exam preparation.

## 2 Handling recordings

The handling of recordings is described in the [Video Streaming/Video Recording Policy](#) (Moodle login required). The recordings are also technically protected by the automatic password protection of the video conferences in Moodle.

## 3 Declaration of consent

**I consent to the UAS Grisons streaming and recording all lessons in all classes as part of the implementation of the officially ordered COVID-19 measures, and to the storage of the recordings, as long as this serves to promote the skills taught in class.**

**I agree to abide by the rules for handling video recordings as outlined in the Video Streaming/Video Recording Policy.**

I acknowledge that the UAS Grisons will use the saved recordings in accordance with the video streaming/video recording guideline only for internal use, will not pass them on to third parties not involved, will store the recordings in an access-protected manner and will delete them as soon as their purpose has been fulfilled, at the latest at the end of the semester in which the recordings were made.

I have been informed that I am entitled to revoke this consent at any time, whereby any revocation will not be retroactive. I have also been informed that I can obtain a revocation for a single video recording up to a maximum of 1 week after the course.

**If you have not already expressed your consent at the beginning of the autumn semester, you can still do so at <https://moodle.fhgr.ch/mod/feedback/complete.php?id=311779> (Moodle login required) until 20.02.2021. Without feedback, we will assume consent.**

The consent/rejection will be treated confidentially. Only the Blended Learning Centre and the Prorectorate have access to the information on consent/rejection. The Blended Learning Centre or the Prorectorate can contact students and teachers if they have any questions.

## 4 Note

The UAS Grisons and your fellow students would be grateful if you would consent to the recording. The following instructions should make it easier for you to give your consent:

Lecturers are instructed as follows:

- No recording in the case of contributions by students: For presentations/speeches or other contributions by students, students may ask the teacher to stop recording.
- Avoid recording: The camera should normally show the teacher, blackboard or flipcharts and not be panned towards the students. This applies, for example, to class discussions or ongoing group work.

As students, you can help to ensure that you are visible or audible on the recordings as little as possible, as follows:

- Ask questions via chat: Questions during class can be asked directly acoustically or via chat. Use the chat option if you want to avoid being audibly recorded in the video recording.
- Stop the transmission of your video image when participating in distance learning.

We are convinced that we have found a suitable solution for you. If, despite these measures, you are still visible or audible on individual video recordings, please report this to the teaching staff or the Blended Learning Centre ([blc@fhgr.ch](mailto:blc@fhgr.ch)).

If you have any questions about the general procedure, please contact the Prorektorat ([prorektorat@fhgr.ch](mailto:prorektorat@fhgr.ch)).