

## Factsheet FHGR Library

	Library of Technology	Library of Economicx
<b>Address</b>	Pulvermühlestr. 57 7004 Chur Tel. 081 286 24 33 <a href="mailto:bibliothek@fhgr.ch">bibliothek@fhgr.ch</a>	Comercialstr. 22 7000 Chur Tel. 081 286 39 37 <a href="mailto:bibliothek@fhgr.ch">bibliothek@fhgr.ch</a>
<b>Counter' s opening hours</b>	Monday to Friday, 9 am - 5 pm, Wednesday afternoon closed From October until May the counter at the Library of Economics is open from 9 am to 12:30 pm every first Saturday of the month. See our homepage: <a href="https://www.fhgr.ch/library">https://www.fhgr.ch/library</a> Reduced opening hours during university vacation.	
<b>Online catalogue</b>	<a href="https://recherche.nebis.ch">https://recherche.nebis.ch</a>	
<b>User account</b>	<a href="https://recherche.nebis.ch">https://recherche.nebis.ch</a> -> Sign in: Login with the NEBIS-ID from your library card and your personal password. Functions: Loans, requests, due dates, personal settings, renewals.	
<b>Loan</b>	<ul style="list-style-type: none"> <li>· Online requests: Pick-up of online ordered documents at the library counter (Library of Economics) or at the publically accessible cart (Library of Technology) after receipt of the pick-up invitation</li> <li>· Self-checkout of documents at the FHGR Library</li> <li>· Checkout at the library desk during the opening hours</li> </ul>	
<b>Interlibrary loan</b>	Documents from libraries within the NEBIS loan network can be ordered free of charge to the pick-up location FHGR or Kurier (items from ZB – Zentralbibliothek Zürich)	
<b>Loan periods</b>	The standard loan period is 28 days. If there is no reservation for a document the loan can be renewed up to five times.	
<b>Return</b>	At the library desk or in the book return box near the library entrance.	
<b>Reminder / Admonition</b>	Recalls and reminders are sent by e-mail. Invoices for overdue charges are sent by mail by the NEBIS-Verbundzentrale.	
<b>Overdue charges</b>	1 <sup>st</sup> recall free of charge; 1 <sup>st</sup> reminder CHF 10.-; 2 <sup>nd</sup> reminder: CHF 10.-; 3 <sup>rd</sup> reminder: CHF 15.- In case of loss or damage please contact the library: <a href="mailto:bibliothek@fhgr.ch">bibliothek@fhgr.ch</a>	
<b>Electronic resources</b>	Overview, instructions and access information via <a href="http://www.moodle.fhgr.ch">www.moodle.fhgr.ch</a> (→Research-Bar) or via EZproxy <a href="http://ezproxy.fhgr.ch">http://ezproxy.fhgr.ch</a>	