

Factsheet FHGR Library

	Library of Technology	Library of Economics
Address	Pulvermühlestr. 57 7004 Chur Tel. 081 286 24 33 bibliothek@fhgr.ch	Comercialstr. 22 7000 Chur Tel. 081 286 39 37 bibliothek@fhgr.ch
Counter's opening hours	Monday to Friday, 09.00-12.00 / 13.00-17.00 Wednesday afternoon closed See our homepage: https://www.fhgr.ch/library Reduced opening hours during university vacation	
Online catalogue	www.fhgr.ch/swisscovery	
User account	www.fhgr.ch/swisscovery Registration via https://registration.slsp.ch/?lang=en (login with edu-ID) Functions: loans, requests, due dates, personal settings, renewals	
Loan	<ul style="list-style-type: none"> Online requests: Pick-up of online ordered documents at the library counter (Library of Economics) or at the publicly accessible cart (Library of Technology) after receipt of the pick-up invitation Self-checkout of documents at the FHGR Library Checkout at the library desk during the opening hours 	
Interlibrary loan	Documents from libraries within the SLSP Courier network can be ordered to Chur free of charge for FHGR staff and students (CHF 6.- per document for external users). For more information see our «Instruction on the use of the library».	
Loan periods	The standard loan period is 28 days. If there is no reservation for a document the loan can be renewed up to five times.	
Return	At the library desk or in the book return box near the library entrance	
Reminder / Admonition	Recalls and reminders are sent by e-mail. Invoices for overdue charges are sent by mail by SLSP Swiss Library Service Platform.	
Overdue charges	1 st recall free of charge 1 st reminder CHF 5.-; 2 nd reminder: CHF 5.-; 3 rd reminder: CHF 10.- per document In case of loss or damage please contact the library: bibliothek@fhgr.ch	
Electronic resources	Overview, instructions and access information via https://moodle.fhgr.ch/research-bar («Research-Bar») or via EZproxy http://ezproxy.fhgr.ch	