

Study and Examination Regulations (SER) for the BSc in Tourism (Directive)

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Basis

The following Directive is based on the Framework Regulations for the Study and Examination Regulations, dated 12 June 2023 Art. 1 Par. 3.

I. General provisions

Art. 1
Content and scope

¹ These Study and Examination Regulations govern the BSc in Tourism, acting in addition to the Framework Regulations for the Study and Examination Regulations.

II. Admission and enrolment

Art. 2
Admission and enrolment

¹ The provisions of the Admission Directive apply.

² To clarify article 3(2) of the Framework Regulations, individuals holding the following diplomas and with the following professional experience can be admitted to this bachelor's study programme:

- a) Holders of a vocational diploma ('Berufsmaturität') recognised by the Swiss Confederation, in conjunction with vocational training in areas connected to tourism, the tourism sector, the hotel industry and the service industry, e.g. individuals who have completed a three-year vocational apprenticeship to be a hotel specialist, or commercial training.
- b) Holders of a high school diploma ('Gymnasialmaturität') or specialised secondary school diploma ('Fachmaturität') recognised by the Swiss Confederation, provided that the individual in question has one year of relevant professional experience, as per letter a, by the time that they commence their studies.

³ Holders of equivalent qualifications and diplomas from a foreign country can be admitted to the course provided that the individual in question can prove that they have one year of relevant professional experience by the time that they commence their studies.

- Art. 3
Admission
- Art. 4
Recognition of previous academic achievements
- Art. 5
Additional costs specific to the study programme
- ⁴ The Director of Studies will decide whether to recognise other professional experience on a case-by-case basis.
- ⁵ English proficiency at level B2 (Cambridge First Certificate or analogue) is expected for the degree programme. First-year students with a lower level are required to attend a support course. An internally offered language test can provide information on the correct language classification.
- ¹ Individuals who can prove that their English language skills are at B2 level (Cambridge First Certificate or equivalent) upon commencing their studies can be accepted into the English class.
- ¹ The Admissions Directive defines whether previous academic achievements can be recognised.
- ² In other respects, the following applies with regard to recognising other previous academic achievements:
- a) Modules can be recognised if a module of similar scope and covering similar content was taken and passed as part of a previous study programme.
 - b) The Director of Studies will make decisions relating to such recognition.
- ³ The application for the recognition of ECTS points or equivalent achievements attained prior to the commencement of the study programme must be submitted within seven working days after the study programme is commenced.
- ¹ Additional costs amounting to approx. CHF 550.00 per semester, on average, are incurred for external examinations, learning materials, excursions etc.
- ² In principle, the University of Applied Sciences will not contribute towards these costs.

III. III. Studies

- Art. 6
Study structure
- ¹ The study performance comprises 180 credits (ECTS).
- ² The study programme is offered both as a full-time and part-time programme. Both time models follow the same content.
- ³ The full-time study programme consists of six semesters. As a rule, it lasts three years. A full-time study programme can only be pursued to a limited extent while working (recommendation: ≤15%).
- ⁴ The following applies to part-time studies: A study-accompanying occupation is generally possible; (recommendation: ≤50%). A prerequisite for part-time studies is that the professional activity can be flexibly planned alongside the studies. Block courses such as project weeks require continuous attendance.
- ⁵ The place of study is Chur, but individual courses can take place at other locations.

Art. 7
Curriculum

⁶ The full-time programme is offered in two language versions if there are sufficient enrolments: For the German classes, studies take place in German / English, for the international classes in English. Individual courses may be held in other languages.

⁷ Part-time studies are generally offered in the language variant German / English; if the number of enrolments is large enough, part-time studies are offered in two language variants.

⁸ A separate directive governs training in foreign languages.

¹ The curriculum (structure of the study programme) is detailed in the attached document.

² Students can view the specific study plan for the year in question.

³ The curriculum and study plan are subject to change.

⁴ The study programme provides for a major chosen by the student. In order to obtain a promotion, at least one major must be completed successfully.

⁵ The choice of the major defines the selection of mandatory elective modules to be attended.

⁶ The structure of the study programme comprises mandatory modules amounting to 116 ECTS points, regardless of the chosen major.

⁷ The structure of the study programme comprises mandatory elective modules amounting to 52 ECTS points.

a) Mandatory elective modules: 40 ECTS points.

b) Mandatory elective language: 12 ECTS points.

⁸ Free elective modules of up to 12 ECTS points can be credited towards a promotion. Students can actively identify and suggest free elective modules. They can be modules of the other majors of the study programme Tourism, but also modules of other study programmes offered by the University of Applied Sciences, free elective modules from external training programmes, summer school courses, MOOCs, or similar. Other modules of mandatory elective modules can also be passed as elective modules (independent of the self-selected major) in order to be able to complete the minimum number of 180 ECTS for the Bachelor's programme

⁹ The Director of Studies can mandate that mandatory elective and free elective modules only run if minimum participant numbers are met.

¹⁰ Students complete the module "Culture and Foreign Exchange Field Experience" according to the curriculum. This specific part of the training is regulated in a separate guideline.

- Art. 8
Exchange semesters
- ¹ The exchange semester(s), or an exchange year, in the instance of the double degree programme, can take place in the second year of the study programme. For this, the second year of the study programme is defined as the mobility window for this purpose.
 - ² The Director of Studies decides on the possibility of a different time window for the exchange semester.
 - ³ An agreement will determine the modules that must be completed at the exchange university and subsequently recognised.
 - ⁴ If the agreed modules are not passed during the exchange semester, the Director of Studies will determine replacement modules.

IV. Examination and graduation process

- Art. 9
Examination procedure
- ¹ The number, form and duration of course assessments are detailed in the module and course description in question.
 - ² Students who are unable to participate in a course assessment due to justified, demonstrable extenuating circumstances (e.g. illness, accident, bereavement) will have the chance to sit a replacement examination.
 - ³ Re-examination as per the Framework Regulations are not possible for the bachelor thesis.
- Art. 10
Course assessment
- ¹ Notice of deregistration from a mandatory module must be received in writing by the Director of Studies at least 10 days prior to the first course assessment for the module in question.
 - ² Requests to withdraw from mandatory elective and elective modules must also be submitted in writing to the Director of Studies no later than 10 days before the first assessment of the module concerned.
 - ³ It is not possible to deregister from the module if it is being repeated.
 - ⁴ To promote a student-centred approach to learning, grades for course assessments undertaken during the semester can be announced by the lecturers immediately after the assessments have been graded.
 - ⁵ Module grades can be viewed on the official grade announcement date.
 - ⁶ The viewing of examination scripts will be organised centrally by the Director of Studies at the start of the subsequent semester.
 - ⁷ The objection date shall be classed as the date on which the examination scripts are viewed.
- Art. 11
Failed modules
- ¹ Re-examination is not offered for the below modules:
 - a) Bachelor thesis
 - ² For every other module, the module description regulates whether a re-examination is offered. Participation in re-examinations is voluntary.
 - ³ The form and duration of a re-examination for a module may differ from the form and duration of the standard course assessment. This will be announced in advance by the Director of Studies.
- Art. 12
Bachelor Thesis
- ¹ The provisions for the bachelor thesis, laid down in a separate set of regulations for the study programme, apply.

V. Closing provisions

Art. 13

Entry into force and validity

¹ These Study and Examination Regulations enter into force on 1st September 2023. They replace the Study and Examination Regulations dated 1st January 2023.

² The Study Regulations apply to students enrolled from 1st September 2023 onwards.

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